



UNION SPORTS CLUB OF ALLENTOWN

CONSTITUTION

1. PREAMBLE

1.1 NAME

The name of the organization shall be the Union Sports Club of Allentown, hereinafter referred to as "USCA".

1.2 MISSION STATEMENT

To be the voice of active, non active and student member's and facilitate participation, development and performance of USCA in sports.

1.3 VISION

"Building Unity Through Sports"

1.4 FUNDING

1.4.1 USCA shall aim to maximize revenue from sponsorship and fundraising for its subsidiaries.

1.4.2 USCA will be allowed to carry over balances of any monies unspent from its budget allocation at the end of each year.

1.4.3 USCA accounts are accurately maintained throughout the year and are available to USCA members for inspection at all times.

1.4.4 USCA fiscal year shall be the same as the Julian calendar year.

2. OBJECTIVES

2.1. The objectives of the USCA shall be:-

2.1.1. To co-ordinate and administer all sporting activities and to increase the levels of participation of members in sport and recreation within the club.

- 2.1.2. To provide and develop opportunities for the development of 'life skills' through sport for members within the club.
- 2.1.3. To develop appropriate and effective partnerships and provide a recognized means of communication with other bodies concerned with USCA.
- 2.1.4. To represent the views and interests of its members.
- 2.1.5. To encourage sports ideals (sportsmanship).
- 2.1.6. To be a non-profit organization and shall not indulge in any political activity.
- 2.1.7. To foster brotherhood and unity for the members of USCA.

3. MEMBERSHIP

- 3.1 Membership of the USCA shall be open to all members of the community.
- 3.2 All members of the USCA shall be bound by the regulations contained within the Constitution and the By-laws.
- 3.3 All application for membership, shall be made in prescribed form and shall be accompanied with the subscription which shall be payable in advance.
- 3.4 All such application shall be subject to the approval of the managing committee of USCA.
- 3.5 There shall be the following classes of members:
 - 3.5.1 *Active Members*: Recreational and social participation. They will have voting rights.
 - 3.5.2 *Non-Active Members*: Social participation only. They will not have voting rights.
 - 3.5.3 *Student Members*: Recreational and social participation. They will have voting rights.
- 3.6 Duty of Members
 - 3.6.1 It shall be the duty of the members to honor and abide by the Laws and the By-Laws of USCA.

4. SUBSCRIPTION

- 4.1. USCA subscription shall be fixed from time to time by the Managing Committee with the approval of a general body meeting.
- 4.2. The minimum annual subscription for USCA shall be defined in the By-Laws of USCA.

5. MANAGEMENT

5.1. The affairs of USCA shall be managed by the Managing Committee.

6. MANAGING COMMITTEE

6.1. The Managing Committee shall comprise of:

- The Chairman
- The Secretary
- The Treasurer
- The Team Captain (for each sporting activity)
- Youth Coordinator

6.2. The members of the Managing Committee shall be elected at a General Body Meeting and shall hold office for a period of one year.

6.3. The members of the Managing Committee can be re-elected at a General Body Meeting for another period of one year.

6.4. The members of the Managing Committee cannot serve the organization for more than a period of two consecutive years in the same position.

6.5. The members of the Managing Committee must be an Active or a Student member of USCA for at least one year before they can serve the organization.

6.6. The members of the Managing Committee shall have the right to form a sub-committee to work on specific project/tasks and dissolve it when the project/tasks are completed.

6.7. Sub Committee formed by the members of the Managing Committee will run as an independent body and will report to Managing Committee for decision making.

6.8. The newly elected Managing Committee shall arrange to hold a joint meeting with the outgoing Managing Committee within fifteen days of their election for the purpose of handing/taking over of USCA's records and assets. The minutes of such joint meeting shall be signed by all the members present.

6.9. The members of the Managing Committee are prohibited:

- 6.9.1. From allowing more than an insubstantial accrual of private benefit to individuals or organizations.
- 6.9.2. From directly or indirectly participating in, or intervening in, any political campaign on behalf of a candidate for public office.
- 6.9.3. From engaging in substantial legislative activity (commonly referred to as lobbying)

6.10. Elections shall be held in the no later than March 30th.

7. PROCEDURES OF THE MANAGING COMMITTEE

- 7.1. The Managing Committee shall meet once every two months.
- 7.2. The Secretary shall convene all meetings of the Managing Committee.
- 7.3. Fifty percent of the members of the Managing Committee shall constitute the quorum at the committee meeting provided no such meeting shall be held in the absence of the Chairman and the Secretary.
- 7.4. The Chairman shall preside at all the meetings of the Managing Committee. In the absence of the Chairman, the Secretary shall take the chair.
- 7.5. At all the meetings of the Managing Committee, the Chairman shall have a casting vote beside an original vote, and his decision will be final.
- 7.6. All the proceedings of the Managing Committee shall be confidential.

8. POWERS AND FUNCTIONS OF THE MANAGING COMMITTEE

- 8.1. The Managing Committee shall be responsible for the collection of subscription and other funds on behalf of USCA and for the expenditure of the same for the purpose of USCA and to generally manage the affairs of USCA.
- 8.2. The Managing Committee shall have the power to appoint sub-committees with delegated powers and duties and to dissolve the same.
- 8.3. The Managing Committee shall reserve the power to terminate any player for disciplinary or other reasons.
- 8.4. The Managing Committee shall finally approve participating players in and tournaments.
- 8.5. The Chairman shall have the power to spend up to \$250.00 on his discretion.
- 8.6. Transactions and summary of the financial reports needs to be submitted to the Managing Committee quarterly and review by membership semi-annually.

9. GENERAL MEETING

- 9.1. The General Meeting of the members of the USCA shall be held prior to March 30th
- 9.2. The General Meeting shall:-
 - 9.2.1. Consider and approve the Annual Report of USCA.
 - 9.2.2. Consider and approve the Annual Accounts of USCA.
 - 9.2.3. Review the Constitution and By-laws at least once in two years.

- 9.3. The members of USCA shall have a right to cause an “Extra Ordinary General Meeting” to be held by a petition signed by not less than 60% of the Active and Student members of USCA addressed to the Chairman. On receipt of such petition the Chairman shall convene an Extra Ordinary General Meeting within 30 days of receipt of such petition.

10. NOTICE

- 10.1. The requisite length of notice for convening a General Meeting shall be seven days.
- 10.2. In case of an Extra Ordinary General Meeting, a shorter notice may be given with the chairman’s consent.
- 10.3. Provided that where a written request for a meeting of the Managing Committee is signed by 60% of the members of the Managing Committee, the Chairman shall cause the meeting to be held within 14 days after the receipt of the said request.

11. QUORUM

- 11.1. Sixty percent of the members of the Club shall constitute the quorum for a General Meeting.